

Friends of the Chelsea District Library

Executive Board Meeting

Saturday, March 7, 2015

Call to Order

- The meeting was called to order at 10:16 am.
- Attending: Nancy Neff, Sue Whitmarsh, Stephanie Dever, Marie Brooks, Mandy Higgins, Michele Mullens, Linda Ballard, Jennifer Kundak, Betsy Jarratt, Jan Carr

Minutes

- The content of both minutes were approved. There was a name correction on the Annual Meeting, along with some minor corrections on the Executive Minutes.

Director's Report

- Linda reported
- Midwest Literary Walk is at the end of April.
- Community Read-Wellness Foundation is in the process of approving plan
- Update of the Professional Exchange Program. This is happening in May. Emily Meloche is going to South Africa. A librarian from South Africa is coming to Chelsea. Currently we are in the process of looking for a host family. The dates are May 25th thru June 20th.
- Looking to Friends to help with pocket money for the visiting librarian. Nancy will submit a request for the actual amount.
- Discussed a welcome party for the visiting librarian.

Treasurer's Report

- Nancy reported.
- Money from 15 new memberships was deposited, along with \$500 from Books by Chance.
- Expenses for February covered
- Received money back from Amazon Smile-woot woot!
- In March Nancy has budgeted for the Summer Reading Program, May the 4th Be With You, Midwest Literary Walk.
- A mention of more requests for funds for MWLW, an additional \$1500, to be discussed further in New Business.
- Book Sales were down slightly.

Chair Reports

Membership

- Sue reported.
- Sue met with Michelle Tuplin to discuss her involvement and our need for a Membership Chair. Discussed if Michelle's co-owning Serendipity Books would be a conflict of interest, and how to prevent a conflict of interest.
- Sue introduced Stephanie Dever. Stephanie will handle the communication portion (ie. Social media, website, etc.) for the Friends.

Hospitality

- Festival of the Tables was a success thanks to Jan and Michelle.
- The Senior Center net was \$2000.00

- According to Jan, they may change the date next year. Also, the location may change to the Comfort Inn or Methodist Church.

Book Sale Task Force

- Reviewed payment policy, and will update policy for book sale cashiers.
- Cashiers can change out Canadian coins with the library.
- The book sale is fully staffed for March.
- Allegra out of Lansing is doing a new banner for \$200. We will leave the time off so it can always be used.
- Discussion of book sale signs in front yards.

Old Business

- Free Little Library-Sue to get in touch with Cheri Albertson of the Chelsea Village Council.
- United for Libraries award to be put on social media sites and copies up at the book sale.

New Business

- A second aide position is open at the Chelsea District Library
- Wish List Item-Teen Furniture. A new high table wired for tech will be ordered, motion made and approved.
- MWLW funding increasing from \$1500 to \$3000. Motion approved.
- Authors in Chelsea-will have a couple of Friends on hand 6:30-8:00 at WSEC.
- Community Center-Marie Brooks on Committee. Two events for spring break are planned, and volunteers are needed to help. Sue to email Friends to check for volunteers.
- Staff Appreciation Lunch is April 15 from noon to 1:30 Nancy to get gift certificates. We also discussed set up, catering, flowers and budget.
- Chelsea Spring Expo is April 18th. The time is 10:00am to 3:00pm. Sue is working with Keegan on staffing.
- May do a Facebook campaign for Earth Day focusing on recycling books.
- FOML-4/23 Spring Workshop is about how Friends promote the value of your library. There was discussion on hosting a future FOML event.

Public Comment

- Rescheduled April Meeting to 4/2 in the evening.

Adjourned 11:38am