

FRIENDS OF CHELSEA DISTRICT LIBRARY

Executive Board Meeting
Saturday, December 6, 2014

CALL TO ORDER

- The meeting was called to order at 4:06 pm.
- Present: Marie Brooks, Nancy Neff, Sue Whitmarsh, Michele Mullens, Jennifer Kundak, Jan Carr, John Budinger, Julia Strimer and Diane Bloom.

MINUTES

- Minutes for the November Meeting were approved with one amendment: Update Marie Brooks-Planck to Marie Brooks in the attendee list.

DIRECTOR'S REPORT

- Bill reported.
- Linda, Bill and the staff presented flowers and a gift to Marie as thanks for her service as President.
- Officially congratulated Jan, who was re-appointed as Library Trustee for Sylvan Township.
- There is still a Dexter Township Trustee position open and an appointment will be made.
- The fiscal year has ended; it was a challenging year and there was a surplus of approximately \$600.00. Next year is anticipated to be better.
- Keegan Sulecki is the new Head of Adult Services and is a great addition to the team. Bill encouraged everyone to meet her.
- Melanie Bell has received Connect Michigan's Broadband Hero award. Lima Township is getting a new tower and this is based on her hard work over the past two years. Linden Township hall will have a WIFI hotspot. The library is looking at purchasing WIFI hotspot devices.
- In 2015, interns will be included in the budget. The plan is to have three interns over the course of the year.
- The Maker Space launched and approximately 70 people attended. There is a lot of interest in the Maker Space and Bill is talking to people in the community about a dedicated space.

TREASURER'S REPORT

- Nancy reported.
- The TCF cash balance was \$15069.17
- November Report
 - November Income total was \$2433.95 which included Used Book Sale \$945.70, Friendly book cart \$309.25, Flash drives \$7.00, Book bags \$112.00, Membership \$660.00, Donations \$500.00.
 - There will be an additional deposit with Books by Chance and additional memberships.
 - November Expenses total was \$232.44 which included Fees \$70.00, Engraving \$20.00, Supplies \$73.03, Barn Bash \$69.41.
 - The income is at 112% for the year and the expenses are at 91%, which is very good.
- We discussed using funds for furniture in the teen area.

CHAIR REPORTS

MEMBERSHIP

- No report.
- There is currently no membership chair.
- Jennifer expressed interest in being the membership chair or member at large.

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COMMUNICATIONS

- Sue reported.
- The Amazon Smile information was shared on Facebook.

HOSPITALITY

- Michele reported.
- The January annual meeting will have snacks, coffee and tea. We anticipate about 25-30 people.
- A motion was made and approved to budget \$50.00 for the annual meeting in January.
- The speaker for the annual meeting will be from Youth Services.
- Julia offered to clean up after the meeting and we discussed using the mugs in the kitchen.

BOOK SALE TASK FORCE

- Jan reported.
- The November book sale was good, with 189 people. This is the positive aspect of having it on a day when there is an event in Chelsea (Wine, Women and Shopping).
- We need new signs as they are getting old and broken. We'd like to have them for the January sale. The new logo would need to be available. Sue and Cynthia will work on the logo.
- A motion was made and approved to budget \$500 for new book sale signs.
- The signs will be taken home by friends and put out before each sale.
- The book sale volunteer information meeting will be held April 15, 2015 at 7:00 pm. Everyone appreciated the previous informational meeting.

OLD BUSINESS

- Cynthia is working with the Parks Committee to provide a plan to the City for the Free Little Libraries.
- Sue is working on the application for the FOML Friends Week Award.
- The 2014 Friend of the Year vote was held.
- Slate for 2015. The current slate is as follows:
 - Sue Whitmarsh – President
 - Marie Brooks– Past President
 - Nancy Neff – Treasurer
 - President – Elect – open
 - Secretary – Mandy Higgins
- Committee chairs:
 - Michele Mullens – Hospitality
 - Membership – open
 - Communications – Stefanie Dever
 - Book Sale Task Force – Jan Carr
- Members at Large
 - John Budinger
 - Julia Strimer
 - Gary Munce
 - Betsy Jarratt
 - Susan Coyle

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NEW BUSINESS

- We discussed participating in the Festival of Tables and decided to do a table. Sue and Michele will coordinate. The event is February 14, 2015, with set up the Friday evening before.
- Public comment: Jennifer shared upcoming events from the Friends of Michigan Libraries, including the Spring 2015 Workshop on April 23, 2015.

NEXT MEETING

- Next meeting is the Annual Meeting on Saturday, January 31st at 10:15. There will be a short monthly meeting following the annual meeting.

ADJOURNMENT

- The meeting was adjourned at 5:00 pm.

Respectfully Submitted, Diane Bloom