

Friends of the Chelsea District Library

Executive Board Meeting

May 2, 2016

- I. Call to order** Meeting called to order at 6:32

- II. Roll call**-Nancy Neff, Michele Mullens, Michelle Tuplin, Gary Munce, Mandy Higgins, Jan Carr, Stephen Eberle, John Budinger, Linda Ballard

- III. Minutes**-We can adopt an abbreviated form for the minutes. We will use the agenda outline.

- IV. Directors Report**-Gary has the director's report, to be attached. Talking points, three year strategic plan, CDL Washtenaw Literacy, WW1 project received more grant money, CTAP program.

- V. Treasurer's Report**-Nancy's report attached. We will pay endowment in this budget year with board approval. It's in our budget to pay it.

VI. Chair Reports

Membership-Michelle Tuplin reported. There are 58 members currently. We were at 63, not too far of where we need to be.

Hospitality

Michele Mullens reported. The staff appreciation luncheon was a big success.

Book Sale Task Force-Jan Carr reported. There is a new banner. We need more bookshelves before the June sale. Jan needs to be reimbursed for 5 new bookshelves.

VII. Old Business

Meeting times- leave first Monday of the month as meeting time. Drop July and September meetings but we will hold a meeting if necessary depending on what's coming up. Next Meeting 6/6 @6:30, or the first Monday. Motion approved.

McKune Anniversary- 8/18. No updates yet, but as volunteer opportunities open up they will let us know.

Farmers Market Table-Michelle and Gary attended. Not sure if this is the best use of our time.

Chelsea Expo April 16-A big success, good for library.

FOML workshop- Gary and Jennifer attended. Topic was "Knowledge is Power."

VIII. New Business

Motion to reimburse Jan for the bookshelves, approved.

Motion to buy 1000 bookmarks, approved.

Members at Large- Per Laura Goderis, at large membership requires a change to bylaws. She will help us update the bylaws but requires a vote of all members. How do we define members at large? Gary will convene a small group for member at large, bylaw sub committee. The goal is to be voted on at membership meeting in January.

Establishing Operations Manual- Limited amount of membership- and it's hard to figure out how things get done. We need succession planning when board members change, something that lays out how we conduct our business.

Discussion of Friends Purpose and Direction
Why was the Friends group established? Where we are and where are we going? Do we want to do more? What do we want to do more of?

Develop a small committee to come up with a directed discussion regarding memberships, volunteers, etc.

Gary-we need to do a description for each board member's role. Each board member is going to write a description of what they do, attach to Google docs. Check for our access to Google docs, Linda can load anything pertinent to Google docs.

Meeting adjourned at 7:45p.m.

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