

**Friends of the Chelsea District Library**  
**Minutes of the Meeting: March 14,2019**

1. The meeting was called to order at 5:35 pm.
2. **Roll Call:** Gary Zenz, Jan Carr, Nancy Neff, Jean Vargas, Sue Skiendziel.  
And from the public: Sabrina Friedline.
3. After some changes, the Agenda for the meeting was accepted.
4. The Minutes of the February 19<sup>th</sup> meeting were approved with some corrections.
5. **Director's Report:** In the Library Director's absence, the Report was reviewed. It is attached to these Minutes.
6. **Chair Reports:**
  - a. Sue Skiendziel, Secretary: Reported that she will be working on updating our website and the Facebook page, especially with newer photos.
  - b. Nancy Neff, Treasurer: She reviewed the current financial reports.
  - c. The final plans for the Library Staff Appreciation Lunch were discussed. It will be on April 10<sup>th</sup>.
  - d. Jean Vargas, Membership Chair: She reviewed all the updating that she has done on the Global Mailing List. An email has been sent to all on the list, with a few being sent the letter by mail. This email invited people to become members or to renew their memberships. She thanked Sue and Sabrina for helping organize the list.
  - e. Relating to the mailings for membership, Gary reported on the need for letterhead stationery and envelopes. He did get some estimates from a print shop. After discussion, it was decided to look into getting mailing labels and possibly printing writing-paper with our logo on the library's copy machines. Gary will be investigating this.
  - f. Jan Carr, Used Book Sale Chair: She reported that we have 12 more canvas book bags to sell. Several of the regular volunteers have resigned, but their jobs have all been re-staffed.
7. **Old Business:**
  - a. The Work Plan was reviewed. There will be no regular Board Meeting in April. We will have a Working Meeting on April 9 at 6 pm to clean up our supplies that are stored in the basement. Following that, some will help to set up for the lunch the next day.
  - b. The discussion about the Membership Chair job description was tabled until the next meeting.
  - c. We will be reviewing the other job descriptions.
8. **New Business:**

There was discussion about our October Tea being tied in to the library's special exhibit—"Apron Strings". We might have the tea on Saturday October 19 at 3 pm. Gary will check on the availability of seating.
9. The meeting was adjourned at 6 :45pm

## **Director's Report to Friends – March 2019 Meeting**

### ***Midwest Literary Walk***

*This year's Walk features a diverse offering of artists. Join us on Saturday, April 27 for an intimate readings and engagement with three incredible talents: Min Jin Lee, Luis J. Rodriguez, and Anissa Gray.*

### ***Artist in Residence***

*Our Artist in Residence this year is Luis J. Rodriguez, memoirist, award-winning poet, youth & arts advocate, community activist, and former Los Angeles Poet Laureate. Rodriguez – whose work has been recognized by both Bruce Springsteen and the Dalai Lama-- will spend three days in Chelsea, April 25-27 working with high school students and local writers; leading a community conversation; and sharing his work at the Midwest Literary Walk. We are honored to host a visit with this incredibly talented and compelling artist.*

### ***Changes on the Second Floor***

*We hope you have noticed some of the changes made on the second floor as a result of our Strategic Plan. I am glad you are meeting in our new large study room. This room allows us to accommodate groups too large for a small study room and too small for McKune. It is already becoming a favorite destination here at CDL! We also recently installed an ADA height counter along northwest wall and moved the reference desk. Let us know what you think of these and all other changes.*

### **Strategic Plan 2017-19 Update**

Goal progress from January/February is shared below.

*Goal 1.1 Realize the highest potential of the Library facility, fully utilizing all existing space to support optimal patron usage and experience.*

- Design Think begins implementation -- shelving moved from Teenspace and New Book area out into spine area; counter re-installed in Teenspace; upholstery ordered for 8 chair projects, teen booths, and McKune chairs; laptop tables w/power placed in magazine area; ADA height counter installed along northwest wall; large study room area enclosed, adult reference desk reduced and moved; Garage collection moved; youth reference desk reduced.

*Goal 1.2 Continue to diversify the Library's revenue sources.*

*Goal 1.3 Continue to advocate for and support high-speed Internet access throughout the Library service area.*

*Goal 2.1 Increase awareness/visibility of the Library throughout the community.*

*Goal 2.2 Conduct regular, meaningful outreach and engagement with residents and representatives of the rural areas of the Library's service district.*

*Goal 2.3 Strengthen and sustain relationships with schools in the district*

- Provided copies of Min Jin Lee's Pachinko to high school to encourage participation in 2019 MLW
- Worked with CSD tech department to update CDL logo and link on their new website
- Worked with Reading Specialist, Andrea Bavineau at South Meadows Elementary to promote CDL winter reading program Hot Reads for Cold Nights

*Goal 3.1 Enhance the Library's programs, collections, and services to address the needs and interests of teenage patrons.*

*Goal 3.2 Provide leadership around issues of diversity, equity, and inclusion through our programs, collections, and services.*

- Began discussion with Aim High on internship opportunities at CDL for young adults with Asperger's Syndrome and similar learning styles

*Goal 3.3 Expand the Library's collection of non-traditional items.*

*Goal 3.4 Collaborate with our community's senior population to create deliberately designed intergenerational programming opportunities.*

