

Friends of the Chelsea District Library

Minutes of the Board Meeting, March 8, 2018

The meeting was called to order at 6:00 pm.

- I. **Roll Call:** Gary Zenz, Nancy Neff, Michele Mullens, Lori Coryell, Jan Carr, Sue Skiendziel
- II. **The agenda was accepted,** with additions.
- III. **Approval of Minutes:** The Minutes of the December 2, 2017 were accepted. The Minutes of the January 27, 2018 Executive Board meeting were accepted.
- IV. **Director's Report** is attached to these minutes.
- V. **Reports from board members and chairs:**
 - a. Sue Skiendziel reported on various communication news. Our Facebook page has been updated with our real email address, and Gary and Sue can become administrators of the page. It is hoped that we will be posting more from this page. Gary has updated the Friends' web page. Sue will continue to check the Friends' email page, forwarding applicable emails to board members and chairs. We will no longer be using the Gmail address, as it was only used on our Facebook page. Nancy will begin uploading treasurer's reports to our Google Docs.
 - b. Nancy Neff presented the Treasurer's Report.
 - i. There was discussion about the financing of book bag purchases.
 - c. Michele Mullens reported that the library Staff Appreciation Lunch will be April 11 at noon. We will set up the room at 6:00 on April 10th. Sue, Gary, Jan, and Michele will be there to help set up on the 10th.
 - d. Gary Zenz is going through lists of members of the Friends from previous years. He is putting together a master mailing list. Jan Carr will be giving the list of Book Sale volunteers to Gary to add to the master mailing list. There is still no Membership Chair or Communications Chair.
- VI. **New Business**
 - The Chelsea Spring Expo is April 14. The library's table will also have info about the Friends of the Library. We do not need to provide staffing for the table.
 - For the summer library newsletter, Gary will highlight the programs that the Friends of the Library financially support.
 - Jan Carr reported that the library won third place at the Festival of Tables. For the event, Jan provided a Friends of the Library book bag filled with used books, and it sold for \$80. All proceeds went to Meals on Wheels.
 - Jan reported that we have a new contract with Better World Books. They will take the old unsold culled books. They will send us boxes to pack them up in. We will get 10% back from what they sell. A motion was made and seconded that Jan Carr have the authority to enter into contract with Better World Books. Motion was passed.

The meeting was adjourned at 7:05 pm

Minutes submitted by Sue Skiendziel, secretary

Director's Report to Friends – March 2018 Meeting

Safety and Security at CDL

Over the past month, Assistant Director Linda Ballard and I met with people in our community who wanted to discuss the recent incident here. Some shared their concerns about safety and security – particularly relative to children – here at CDL – and offered constructive suggestions for building trust between the library and community on this issue.

At their February meeting, the Board discussed adding facility safety as a core value and making changes to our Policy 435: Library Violations Enforcement Policy.

Additionally, we are taking the following steps:

- Pursuing additional security cameras for placement throughout the building
- Reconfiguring second floor furniture and computer placement to more effectively separate children and teens from adults
- Filtering all computers in the Learning Lab
- Investigating public notification of library incidents that impact safety and security

We will have space dedicated to alerting the public to our safety and security progress which will go live after the March board meeting.

Authors in Chelsea

March 13 and 14 featuring Nara Raleigh Baskin, Michael Buckley, and Helen Frost & Rick Lieder. An evening with the authors that is free and open to the public is Tuesday, March 13th at 6:30 p.m. at Washington Street Education Center. A free book will be given to the first 20 families who show up.

Midwest Lit Walk

Saturday, April 28th. Authors to be announced soon!

Festival of Tables

CDL entered the Mary Poppins table and took third place in voting (out of 19 tables)!

Strategic Plan 2017-19 Update

Goal progress from January– early February 2018 is shared below.

Goal 1.2 Continue to diversify the Library's revenue sources.

- Memorial donations continue in memory of Bob Kush.

Goal 1.3 Continue to advocate for and support high-speed Internet access throughout the Library service area.

- Attended two Michigan Broadband Cooperative meetings where we discussed options for townships to move forward on getting broadband for their unserved communities.
- Board signed and sent in a letter supporting House Bill 4162 (special assessment districts allowed to form for broadband support).
- Purchased new data plan for Verizon hotspots that supports 35GB of data at 4G speeds and unlimited data at 3G speeds. This is the best plan Verizon offers.

Goal 2.1 Increase awareness/visibility of the Library throughout the community.

- Met with Motherboard/Vice journalist for article about CDL's commitment to providing internet access to service district through collections and infrastructure advocacy - article to run in spring quarter print publication.
- Participated in the Community Center Days on both January 3 & 4 to showcase our 3D printer and other "tinker" items.

Goal 2.3 Strengthen and sustain relationships with schools in the district.

- Begin working with 5 Healthy Towns, Silver Solutions, and Chelsea School District to begin Safe Routes to Schools programming in Fall '18.
- Began a dialogue with Shawn Sinacola about the types of literary criticism resources might be useful for her classes. We will continue to work with her on ways to make these more available to her students.
- For our 2018 Washtenaw Reads program we provided a classroom set of books to Shaw Sinacola and her AP Literature Class. Her students engaged in the program by attending each of the 3 programs we provided for Washtenaw Reads, including the author event at Rackham Auditorium

Goal 3.1 Enhance the Library's programs, collections, and services to address the needs and interests of teenage patrons.

- Spring newsletter published with teen content.

Goal 3.2 provide leadership around issues of diversity, equity, and inclusion through our programs, collections, and services.

- Working with City of Chelsea Human Rights Commission in their surveying of service area.
- Begin conversation with Saturday Morning Challengers to collaborate on opportunities for developmentally disabled at CDL and marketing of library programming to that community.
- Our 2018 Washtenaw Reads selection, *Homegoing*, highlights diversity in its narrative about a family divided between the US and West Africa and what their lives were like over generations. As part of our WR, we hosted a speaker, Mark Fulcher from the ACLU for the program *Born with Africa in Them* and a program on Kuungana Drum and Dance.

Goal 3.3 Expand the Library's collection of non-traditional items.

- Added Hoopla to digital collection.