

Friends of the Chelsea District Library

Minutes of the Board Meeting, June 7, 2018

- I. The meeting was called to order at 6:00pm
- II. **Roll call:** Gary Zenz, Nancy Neff, Jennifer Kundak, Jan Carr, Sue Skiendziel, Lori Coryell, Michele Mullens.
- III. There was no public comment.
- IV. The meeting agenda was accepted, with no corrections.
- V. The minutes of the April 10th meeting were accepted as presented.
- VI. **Director's Report:** attached to these minutes.
- VII. **Chair reports:**
 - a. Nancy Neff shared the Treasurer's report. She will begin putting financial reports into our Google drive. She has recently written three checks for library programs.
 - b. Hospitality: Michele will be planning for the annual Tea in October. A possible date is October 24th.
 - c. Jennifer Kundak reported that she attended the Friends of Michigan Libraries meeting on strategic planning. She brought materials to share. She also reported on her attendance of the Friends of the Ann Arbor Public Library's Annual Meeting/lunch.
- VIII. **Old Business**
 - a. Gary reported that Susan Bogotski has agreed to be our Membership Chair. He will be meeting with her next week. Susan will be working on our master mailing list.
 - b. Gary got bids for new stationery and cards. Gary will email board members the quote. After discussion, Gary made a motion to authorize up to \$350 for new stationery and envelopes. This motion was seconded and passed.
- IX. **New Business**
 - a. Jennifer said that 2019 will be our 70th anniversary. There was a discussion on what we could do to celebrate. The consensus was that we should focus on our 75th anniversary.
 - b. The next meeting will be Thursday July 12 at 5:30 pm.
- X. The meeting was adjourned at 6:40 pm.

Minutes submitted by Sue Skiendziel, Secretary.

Director's Report to Friends – June 2018 Meeting

FY'17 Audit

At their last meeting, the Board approved the FY'17 audit submitted by Stevens, Kirinovic & Tucker. The firm gave a clean, unmodified opinion (which is the best outcome). They also commended CDL for our financial policies, practices, and procedures.

CARL Migration

The migration happened and we are still standing! We've heard many positive comments from patrons about the new catalog.

Music in the Air a Success

Close to 140 people attended Music in the Air on June 2nd. Thanks to our Friends for making this concert happen. On June 1st, the artists also visited the Chelsea Senior Center, Silver Maples, and CRC to spread the joy of classical music.

Rose in Retrospect Exhibition

19 of Rose's photographic portraits are on display in the lobby. Rose will be our artist-in-residence July 12th through 14th. She will be out in the community and facilitating programs at the library. The photos are available for purchase to raise funds for next year's artist residency.

Marketing Assistant

We are currently interviewing for a part-time (15 hours) Marketing Assistant for Head of Marketing Patty Roberts. We hope to have that position in place by July.

Staff News

- Both Youth Librarians – Edith Donnell and Jessica Zubik – are expecting! Edith is due at the end of July, and Jessica is due in December. Congratulations to both!
- Former part-time Adult Services Librarian Sarah Conrad became a full-time librarian this month.

