

Friends of the Chelsea District Library
Board Meeting, May 12,2020 (Via Zoom)

1. The meeting was called to order at 5:30 by Gary Zenz, President.
2. Roll Call: Sue Skiendziel, Lori Coryell, Jan Carr, Suzanne Morrison, Gary Zenz, Michele Mullens, Nancy Neff, Jean Vargas
Visitors: Jennifer Kundak, Linda Ballard (Asst Director of the library)
3. There was no public comment.
4. The meeting agenda, as updated, was accepted.
5. The Board Meeting Minutes from the February meeting were approved.
6. Lori Coryell presented the Director's Report. It is attached to these Minutes.
7. **Chair Reports:**
 - a. Sue Skiendziel, Secretary, had nothing to report.
 - b. Michele Mullens, Hospitality Chair, is uncertain when future events will happen.
 - c. Nancy Neff, Treasurer, went over the March financials. She reviewed the library programs that have been cancelled because of the Covid-19, and thus, the Friends will not be paying for them. It was decided that we will not have a Staff Appreciation event this year after the April one was cancelled. Suzanne suggested that notes of appreciation be sent to the library staff members. Nancy reported that a donation of \$1000 was made to the Friends in memory of William J. Hahn. A motion was made, seconded, and passed that the \$1000 donation be used for the upcoming Music in the Air concert. Sue will send a Thank You note to the donor, telling her of this program.
 - d. Jean Vargas, Membership Chair, reported that two people have volunteered to help her with the October display case.
8. **New Business:**
 - a. Gary reported that we have received an application for the vacant Secretary position. The letter of application will be forwarded to the board members, and she will be invited to our next meeting.
 - b. There was a lengthy discussion about how the Book Sale and the preparations for the Book Sales could be done with safety precautions in the future.
 - c. Jennifer Kundak reported that she is no longer on the Friends of Michigan Library Board. They have not been meeting during the Pandemic.
9. The next meeting will be on the second Tuesday of June.
10. The meeting was adjourned at 6:45

Library Director's Report, May 12, 2020

Based on the governor's executive orders, the library facility is closed and staff cannot return to the building until at least May 28.

We are developing policies and plans to incrementally reintroduce services based on the governor's Safe Start Plan to Re-Engage the Economy found [here](#).

As soon as the executive order lifts the Stay Home, Stay Safe order, we will allow limited staff in building to deliver limited services like curbside delivery.

We will continue reference by phone and email until governor signals that we are at Phase 5 -- Containment at which point we will introduce limited service by appointment.

All library programs will be delivered virtually throughout the summer. Staff is working on a summer reading model that can be engaged by computer, by mail, and by pick up.

We are creating major event experiences online -- Music in the Air, Artist in Residence, and Magic Show.

At their April meeting, the library board approved going fine free. This will become our official state after the temporary fine free status due to COVID-19 is lifted. Fine free means that all CDL items (with some possible exceptions) and CDL patrons are fine free regardless of the TLN library the items come from.