

Friends of the Chelsea District Library

Board Meeting, Oct.13, 2020 (Via Zoom)

1. The meeting was called to order at 5:30 pm by Gary Zenz, President. Meeting was run by Suzanne due to internet access problems that Gary was having.
2. Roll Call: Jan Carr, Lori Coryell, Suzanne Morrison, Michele Mullens, Nancy Neff, Sue Skiendziel, Jean Vargas, Dayle Wright, Gary Zenz.
3. Public Comment-Jennifer Kundak: She reported that she won a prize in a drawing for the Young at Art program, also that the Dexter District Library re-opened.
4. Acceptance of agenda: Motion by Jan, 2nd by Sue, to accept agenda, motion passed, all ayes.
5. Minutes of Sept. 8, 2020: Jan moved, Nancy 2nd to approve minutes with these corrections: Under chair reports-change the colon after "Michele" to a dash to make the format consistent with the other chair reports.
6. Director Lori presented the Director's Report: Attached. Discussion ensued about the Library Board's decision to remain in phase 3 of re-opening. The Board and staff are working on plans to make as many library activities available in a virtual format as possible. It is not possible to allow people to browse the shelves.
7. Chair reports
 - Dayle-Secretary: No report.
 - Sue-Communications: She will be posting next week for FOL week that new members will have their names in the drawing that will run from 10/18 to Jan 23, 2021. She worked with Jean Vargas to get the membership drive letter sent out.
 - Nancy-Treasurer: We have ~\$3990 in checking account and ~\$4200 in savings. We received money from Books by Chance, a donation via PayPal.
 - Michele-Hospitality: No report. Did have discussion of how volunteers will be honored by the library. Their contributions will be highlighted on the Friends Facebook page. Lori clarified that the library will be doing something special for volunteers, possibly make it part of our curbside service, and that the Friends do not have to do this.
 - Jean-Membership update: No change in membership, have 41 active members, 8 of these are on the board. She voiced concern that we are not increasing our membership. Comments from board: We need to promote more of what we're doing-be more proactive in our message, possibly we could make better use of the library newsletter (goes out to 3,000 people), possibly we could approach library board members to encourage their membership in the Friends. One board member stated the she values the number of dedicated volunteers more than a large number of members who might not be dedicated to working on projects. We will examine the issue of increasing membership in the annual meeting in January. Lori will send a link to board members from the MLA regarding fund-raising ideas.

- Jan-UBS update: She has 27 boxes of books from Books by Chance, she does not have a price list for them. She discussed the following issues:
 - Selling more valuable books online-She will try to get info about doing this. It was suggested that she check out the on-line sales platform for the Chelsea area for this.
 - Potential sellers (volunteer couple, college or high school student). Suggestion made to advertise for this position(s) on the Facebook page. Lori mentioned that Michelle Tuplin reported at a Rotary meeting.
 - Compensation to sellers
 - Percent of ascribed value to list as price
 - Best selling platform to use
 - Shipping issues
8. Old business: Emailing the Global “Friends” membership drive letter-this was covered in the Membership Chair report.
 9. New business:
 - Agenda for annual meeting
 - Will have discussion on fund-raising.
 - Report on how Covid affected the library and how the library responded.
 - Will use the Zoom format.
 - Only vacancy that we have now is president-elect.
 - FOL of the year-relay nominees to Jan and Lori. Lori will give input to Gary re nominees.
 10. Upcoming events: Friends of Michigan Libraries (FOML) will be hosting a Zoom meeting on Nov. 12 with the topic of fund-raising during Covid. During this meeting Lori forwarded an email that she received about this.
 11. Adjournment: Jan moved, Nancy 2nd, to adjourn @ 6:45 pm, passed all ayes.

Next meeting: Tuesday, Nov. 10, 2020, 5:30 PM to 6:30 PM.

Friends, October 13, 2020 Meeting Director’s Report

CDL and COVID-19

You may be wondering what is going on with the library's COVID-19 response since the Michigan Supreme Court ruled that Governor Whitmer did not have the authority after April 30 to issue or renew any executive orders (EOs) related to the COVID-19 epidemic. In the absence of these EOs the State Department of Health and Human Services and the Washtenaw County Health Department have issued orders that continue the EOs' health measures. You may find the County Health Department's Public Health Emergency Orders [here](#). The Michigan Department of Health and Human Services' Gathering Prohibition and Face Covering Order may be found [here](#).

Furthermore, legislation is being fast-tracked so that many of the things enshrined in the EOs will be part of statutes (for example, allowing our library board to maintain virtual meetings through the end of the year).

Based on this, CDL will continue operating under Stage 3 of our Reopening Plan. We will share more information and details as they develop.

We continue to strategize ways to offer services to our community while maintaining health and safety.

Staff News

It is with very mixed emotions that I inform you that Ron Andrews has left CDL -- his professional home for the past 18-plus years. His last day at CDL was September 30. He left to pursue new opportunities at the Saline District Library (a mere six miles from his home, fewer hours, no supervising of staff). I know that, like me, you will miss Ron and all the good things he brought to his role as Head of Technology Services. He was actively engaged in the changes and transitions that helped create the wonderful library we are today. Please join me in wishing Ron well as he sets off on the next part of his life's journey. He will be greatly missed!

In light of this and based on stellar work performance, Network Administrator Scott Rakestraw was promoted to Head of Technology Services. We are reconfiguring the Technology Department and have created a Computer Technician II position that is currently posted. We will hire an additional Tech team member later.

Computer Technician II

Are you an experienced technologist looking for a new adventure? Can you share knowledge and enable others to learn with a smile? In addition to traditional IT service duties, you'll have the opportunity to work with an array of creative applications to engage and fascinate people of all ages. Our "Ingenuity Engine" maker-space is designed to help our staff and our community explore technology in a fun and creative way. Two years supporting users in a Windows environment preferred. Networking experience helpful but will train candidate with an outstanding customer service track record.

As the Computer Technician II at CDL, you will find opportunities to share and learn in a team environment. In this position, you will join the library staff and board in developing the resources, programming, and services that enable the library to achieve its mission and implement its strategic plan.

