**Friends of the Chelsea District Library**

**Feb. 9, 2021 Board Meeting, (Via Zoom)**

1. The meeting was called to order at 6:47 pm by Gary Zenz, President.
2. Roll Call: Jan Carr, (participating from Sylvan Twp), Lori Coryell, Lisa Harding (participating from Chelsea), Michele Mullens (participating from Grass Lake), Nancy Neff (participating from Dexter Twp), Jean Vargas (participating from Chelsea), Dayle Wright (participating from Madison, WI), Gary Zenz (participating from Sylvan Twp). Lori reported that a recent amendment to the Michigan Open Meetings Act requires bodies covered by that act are to report during roll call from where they are participating in a Zoom meeting.
3. Welcome to Lisa Harding, elected at annual meeting as Communications Chair.
4. Public Comment: None.
5. Acceptance of agenda: Motion make by Jean, seconded by Jan to accept the agenda. Discussion--Need to suggest corrections to annual meeting minutes; need to discuss change in FoCDL members, Birthday books, work plan, U of M Respite House donation, United Methodist Retirement Community donation. Motion passed, all ayes, with these additions.
6. Minutes of Dec. 8, 2020: Jan moved, Gary seconded, that minutes be accepted with these corrections: In the UBS report about Serendipity Books’ use of Bookfinder-need to clarify that this cost is covered by Serendipity Books. Motion passed with this correction, all ayes.
7. Director’s Report: No written report this month. Lori noted that according to Michigan Safe Start, library workers are being considered to be classified in group 1c.
8. Chair reports
* Dayle-Secretary: No report
* Lisa Harding-Communications: She has met virtually with Sue Skiendziel to learn how to post items and minutes on our Facebook page and to put minutes on the google drive.
* Nancy-Treasurer:

YTD financials: As of 12/31/20: Checking $2356.87, Cash (Circulation Desk) $90.00, Savings (Endowment) 127.60, Total cash on hand: $2527.47.

As of 1/31/21: Checking $864.61, Cash (Circulation Desk) $90.00, Savings (Endowment) 127.60, Total cash on hand: $1082.21.

Membership renewals and new members: As of January have taken in $940.50 in membership dues from 18 payments.

* Michele-Hospitality: No report.
* Jean-Membership update: We have 53 members, 11 of these are new, and have 323 on our global mailing list.

She has sent out 3 vouchers for birthday books, these are good for 6 mos. from the day of re-opening the library. 18 people have responded to her request for dates of their birthdays.

Had discussion re: encouraging CDL board members who are not members of FoCDL to join. Group felt that it is appropriate for her to approach Gary Munce, president-elect of the board, about this.

 She will send a draft of the minutes of the 1/23/21 annual minutes to members.

* Jan-UBS update:

Serendipity Books update: Jan has taken more of our books to the Serendipity Bookstore. Two have been sold there. Michelle Tuplin, owner, has listed our books, as well as hers, on biblio.com and alibris.com.

We will soon receive a check for $150 from United Methodist Retirement Community for the books she gathered from our inventory and delivered to them.

University of Michigan Respite House has requested book donations. Jan has assembled 60 for them.

Gary mentioned that there is a store in Grass Lake that sells used books, each for 50 cents. One half of proceeds are donated to the community.

1. Old business:
* Ideas for Summer newsletter (Note-agenda originally said “Spring newsletter”, but the spring newsletter is finalized, we are beginning to work on the summer edition)-We need to get more coverage of our meetings. Lori will set a recurring announcement and invitation of our zoom meetings. Things to mention in newsletter:

Birthday book benefit for members

Collaborative sales effort with Serendipity Books

Liza Allmendinger did a great job promoting our annual meeting. Gary will send her a thank you.

* The following motions/discussions did not occur during this meeting but were voted via email on 12/28/21:
1. Jean moved, Dayle seconded, passed all ayes: Starting January 2021, a new member benefit will begin. During a member’s birthday month, the member may choose a free book from the Primo book circular shelves.
2. Jean moved, Jan seconded, passed all ayes: At the annual meeting, a drawing will be held for a $50 gift certificate from Serendipity Bookstore. Only current members’ names will be entered in the drawing. This drawing will start at the 1/23/21 meeting and continue at future Annual Meetings.
3. Starting January, 2021, a draft of the Annual Meeting Minutes will be sent to all on the Global Mailing List after the first board meeting following the Annual Meeting.
4. New Business-Nancy
* Charitable deduction allowance-Question has arisen as to whether a portion of a person’s membership dues should be designated as non-tax deductible. She does not feel that members need to worry about violating IRS rules if they claim all of FoCDL dues as tax-deductible. She reviewed current IRS allowances for charitable deductions. No action was taken about making a portion of dues as taxable.
* Amazon Smile-People can choose to designate a portion (she thinks that it is ½%) of the sales price of an item to an allowed charitable organization of their choice. She suggested that we might want members to know about this and suggest that they can donate to FoCDL this way.
* Paypal site flexibility-Our Paypal set-up does not allow individualization of dues payments. If one chooses the $10-$25 range, only $10 comes up. In the $100-$150 range, only $100 comes up. Also, Paypal charges the charitable organization a fee for each payment made to that organization through Paypal. She raised the issue that possibly we might want to reconsider having a payment option via Paypal.
* We could also let people know that dues can be paid via an echeck.
1. Upcoming events: None discussed due to Covid shutdown.
2. Workplan 2021: Gary sent out a tentative workplan before this meeting. Briefly discussed.
3. Adjournment: Jean moved, Jan seconded to adjourn meeting at 6:40 pm, motion passed, all ayes.

Next meeting: Tuesday, March 9, 2021, 6:30 PM. **Note: this time is 1 hour later than usual.**

**2021 FoCDL workplan**

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| Month / Day | Action | Purpose | Notes | Actual |
| January 13 | Invitations sent for annual meeting | 2nd membership drive letter |   |   |
| January 23 10:30-12 Noon | All Friends Annual Meeting | Virtual |   |   |
| February 9, 6:30-7:30 PM Zoom | Regularly scheduled meeting |   |   |   |
| February 25, 10:00-11:30 AM and 6:00-7:30 PM | Friend of Michigan Libraries | Virtual meeting with Attorney Anne Seurynck |   |   |
| Wednesday, March 3, 2021 |   | 3rd membereship drive letter | With 2021 Annual meeting minutes |   |
| March 9, 6:30-7:30 PM Zoom | Regularly scheduled meeting |   |   |   |
| March 16, 6:30-8:00 PM | Authors in Chelsea | Virtual meeting |   |   |
| April 13, 6:30-7:30 PM Zoom | Regularly scheduled meeting |   |   |   |
| April 4 - April 10 | National Library Week |   |   |   |
| Saturday, April 24, 2021 | 2021 Midwest Literary Walk | Virtual meeting | emil updates at bit.ly/MLWnews or visit midwestliterarywalk.org |   |
| May 11, 6:30 - 7:30 PM Zoom | Regularly scheduled meeting |   |   |   |
| June 8, 6:30 - 7:30 PM | Regularly scheduled meeting |   |   |   |

Minutes recorded by Dayle Wright, Secretary